Student Protection Processes at St Joseph’s School

Your children and their safety and wellbeing are our priority. St Joseph’s School is committed to the protection of all our students from harm and abuse. There have been some recent changes to legislation in relation to reporting of student protection matters by schools.

**Reporting of Concerns** – At St Joseph’s, any concerns or reasonable suspicions we have about a student’s safety and wellbeing or the behaviour of a staff member or volunteer which a student considers to be inappropriate, will continue to be managed in accordance with Brisbane Catholic Education Student Protection Processes. All our staff recently undertook training on their reporting responsibilities. A link to the Brisbane Catholic Education Student Protection Processes can be found on our school website or they can be accessed on Brisbane Catholic Education’s public website [www.bne.catholic.edu.au](http://www.bne.catholic.edu.au). Under the ‘Students and Parents’ tab select ‘Student Protection’ from the drop down menu and click on the relevant button.

**Complaints Procedure** - Brisbane Catholic Education has published a *Complaints Procedure for Non-Compliance with BCE Student Protection Processes*. A link to the Complaints Procedure can be found on our school website. Parents or students may make a complaint via the *Record of Complaint about Non-compliance with Brisbane Catholic Education Student Protection Processes* which can be accessed on Brisbane Catholic Education’s public website [www.bne.catholic.edu.au](http://www.bne.catholic.edu.au). Under the ‘Students and Parents’ tab select ‘Student Protection’ from the drop down menu and click on the relevant button.

We take all complaints very seriously and will handle them in accordance with the *Complaints Procedure for Non-Compliance with BCE Student Protection Processes*. Should you require information or assistance regarding the procedures you may contact the school or the Brisbane Catholic Education Student Protection Team on 3033 7409.

**Concerns or Further Information** - Parents and students should talk to the Student Protection Contact, our Guidance Counsellor, Mrs Keira Roffey- Mitchell, the class teacher or the Principal if there are any concerns about the safety and wellbeing of any student or concerns about the behaviour of a staff member or volunteer. We take all reports seriously and will handle them in accordance with our Student Protection Processes.

Please contact the Principal or Student Protection Contact, Mrs Keira Roffey- Mitchell, if you have any questions or concerns about any matter or require further information about student protection.

A hard copy of BCE Student Protection Processes is available in the school library and readily accessible during school hours.